



OFFICE USE ONLY	
CUSTOMER #	_____
DATE	_____
EMPLOYEE	_____
LAST DAY	_____
AE	<input type="checkbox"/> YES <input type="checkbox"/> NO

Sea Sports Swim 15 Day Notification

Withdrawal Policies: A 15 Day Notification form must be filled out and turned in to Sea Sports Swim at least 15 days prior to the requested date of change. Verbal changes between the parent/guardian/student and teacher or other Sea Sports Swim employee will not be accepted. If the student does not give the 15 day Customer Change Request, the student is obligated to pay the normal fee(s) for an additional month following the date of the student's last day of attendance. For any temporary withdrawal from lessons, the same policies apply. In those cases, Sea Sports Swim cannot guarantee reenrollment on the same day, the same class time or the same teacher.

Responsible Party's Name: _____ Phone Number: _____

Student Name: _____ Class Day _____ Time _____
 Student Name: _____ Class Day _____ Time _____
 Student Name: _____ Class Day _____ Time _____

Withdrawal from Lessons:

- Permanent Withdrawal- Last lesson will be on ___/___/____. I understand a 15 day notice is required.
- Temporary Withdrawal- Stop lessons on ___/___/____. Will resume on ___/___/____

Change Request:

- Class Time
- Class Day
- Teacher
- Payment Method

SURVEY:

Please rate the following:

	Excellent	Good	Fair	Poor
Quality Of Instruction				
Instructor Punctuality				
Instructor Attentiveness				
Effectiveness of Lessons				
Availability of Class Times				
Customer Service				
Student Level Placement				
Pricing				
Facility Cleanliness				

Would you recommend Sea Sports Swim to a friend? _____

QUESTIONS/COMMENTS/CONCERNS:

Signature _____ Date _____